



NEXUS
FUNDING PROGRAM
CLARKE COUNTY DEVELOPMENT CORPORATION

HORIZON

SPARK

FLASHPOINT FUND

Dedicated to addressing sudden or emergency financial challenges or opportunities for funding where timing is crucial.

COMMUNITY

The NEXUS Funding Program is offered through the Clarke County Development Corporation to local qualifying nonprofit organizations. The purpose of these funding programs is to help support community and economic development across Clarke County, Iowa.





FLASHPOINT FUND PROGRAM GUIDE

Thank you for your application of the CCDC Flashpoint Fund. Below you'll find specifications and details about the application process as well as an itemized list of materials you'll be expected to provide in your application.

CCDC Flashpoint Fund is dedicated to addressing sudden or emergency financial challenges or opportunities for funding where timing is crucial. It is important to clearly define the emergency for the grant committee to properly evaluate. If you have any questions, please reach out to the CCDC office at 641-342-2944 or email info@clarkecountyiowa.com.

How to Apply

Clarke County Development Corporation (CCDC) provides a standardized grant application form. All applicants will receive this form along with these guidelines.

- You must use the official CCDC application form.
 - Any additional documents or supporting materials should be attached at the end of your completed application. Please **do not** insert them within individual answers.
 - If the application form is reproduced, the layout and format must remain unchanged. Applications that do not follow this format will be returned and not considered.
 - If needed, an editable Microsoft Word version of the application can be emailed to you upon request.
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Application Process

Nonprofit organizations can expect the following steps during the application process:

- Applications and guidelines will be provided to all interested applicants.
- Completed applications must be received by the end of the last business day of each month.
- Applications cannot be submitted by email or fax.
- Applications must be reviewed for available funding prior to submission to the Grant Committee.
- The CCDC Grant Committee will review submissions and receive comments from the CCDC Board of Directors.
- Applicants will receive a written response regarding their request.
- Organizations must wait **12-months after the completion** of a previously Flashpoint funded project before applying for a new fund.

Eligibility – Who May Apply

The Flashpoint Fund Program is open to organizations with a valid IRS Section 501(c)(3) or equivalent nonprofit tax-exempt status.

Important Notes:

- Your 501(c)(3) status is not the same as your Federal ID Number or state sales tax exemption number.
 - Some entities, such as individual schools or churches, may not hold independent tax-exempt status but may be exempt through their affiliation with a government body or municipality.
 - Only one application per tax-exempt organization will be accepted per grant cycle.
 - For joint applications involving multiple tax-exempt organizations, each party is considered a recipient and is subject to all requirements of the grant.
 - While there is no matching funds requirement the applicant must make a good faith effort to get competitive bids (where applicable) for the use of the Flashpoint Funding.
 - The CCDC Grant Committee will be the final judge of the emergency qualification and advise the applicant accordingly if not accepted for the Flashpoint Fund.
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Funding Limitations

Flashpoint Funding **will not** fund the following:

1. Travel or seminars.
2. Recurring or on-going expenses, except “start-up costs.”
3. Political causes, candidates, and lobbying efforts.
4. Individuals, including scholarships and personal benefits.
5. Debt incurred or purchases made prior to grant award notification.
6. Use for the personal benefit of an organization’s members.
7. Support discriminatory activities.
8. Support private, for-profit businesses.
9. Proposals to salvage programs.
10. Being the primary source of operating budget support.
11. No pass-through of grants funds will be allowed.

NOTICE: Due to a finite funding budget, the CCDC requests that grant applicants evaluate their requests for funding to determine the most impactful projects and/or programming for CCDC applications.

No independent entity may apply for more than 25% of the average CCDC Grant Funding Budget in a single year. The average Grant Funding Budget is a rolling figure based on the past three years of CCDC distributed awards.

Should a grant request exceed the allowed 25% of the annual grant funding budget limit, the applicant is encouraged to review their application to either find additional funding for the match or determine if the project or program can be split to other funding options and/or future requests.

CCDC collaborative programs are not included in the above calculations.

Application Submission Instructions

1. Submit the original completed application to:
Clarke County Development Corporation
P.O. Box 426
Osceola, Iowa 50213
 2. Include a copy of your IRS tax-exempt status determination letter (unless you are a government entity).
 3. If your project involves property that is not owned or operated by your organization, you must provide written authorization from the property owner or operator.
 4. All eligible applications will be reviewed individually.
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Award Timeline & Procedures *(The application schedule for the Flashpoint Fund can be accelerated in matters of severe emergency. Please discuss this with your CCDC representative at the time of request.)*

- Last day of the month preceding monthly CCDC Board meeting: Application deadline
 - 2nd Wednesday of the month: Board reviews application; a representative must attend to answer questions
 - After full board discussion: Grant Committee votes on the application
 - Following Friday after board vote: Notification of funding decision and corresponding documents sent to applicant
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Grant Awards and Funding Distribution

- Once approved, the applicant will receive 50% of the funds. The second 50% of the funds will be distributed upon completion of the project/program. In special cases, CCDC board and staff will work with the applicant to schedule distribution of funds based on urgency, the amount awarded, and project schedule (based on available and projected annual grant balance).
- The remaining funds will be provided upon verification of project completion and submission of final expenses.
- If the full amount awarded is not used, the unused funds will be retained by CCDC for future applicants.

Reporting Requirements

- Fund recipients must submit a final report detailing the project and its impact.
- A record of receipts and documentation on how the funds were applied must be included with the final report.
- Failure to submit required reports may result in ineligibility for future grants.
- CCDC may conduct field visits to monitor progress.

Project Timeline

- All Funds must be used within 6-months of the award date.
 - Fund awards may expire automatically after 12 months.
 - Extensions may be requested in writing at least 30 days before the end of the agreed period.
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Public Acknowledgment of Funding Awards

Recipients are required to publicly acknowledge the support of CCDC.

Examples include:

- Issuing a press release or news announcement
 - Mentioning CCDC's support in brochures, signage, or marketing materials
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THE CLARKE COUNTY DEVELOPMENT CORPORATION RETAINS THE RIGHT TO AMEND THIS APPLICATION OR CHANGE THE PROCESS IN WHICH APPLICATIONS AND/OR FUNDING ARE ADMINISTERED AT ANY TIME, FOR ANY REASON.

CCDC is an independent nonprofit corporation affiliated with, and holding the gaming license of Lakeside Hotel-Casino.



FOR CCDC OFFICE USE ONLY:

Date received: _____

Fund #: _____

Amt. Awarded: \$ _____

CCDC FLASHPOINT FUND APPLICATION FORM

Section 1: Organization Information

- **Organization Name:** _____ First Christian Church _____
- **Mailing Address:** _____ 300 S Main, Osceola IA 50213 _____
- **Phone:** _____ 641-342-2921 _____ **Email:** _____ osceolafcc@yahoo.com _____
- **Website (if applicable):** _____ https://osceolafcc.org _____
- **Executive Director/Primary Contact:**
 - Name: _____ Dan McNeal _____
 - Title: _____ Pastor _____
 - Phone: _____ 641-202-6427 _____
 - Email: _____ dmcneal@hotmail.com _____
- **Federal EIN Number:** _____
- **IRS Tax-Exempt Status (check one):**
 - 501(c)(3)
 - Government Entity
 - Other (explain): _____ 504 _____

Section 2: Project Overview

a) **Project Title:** _____ Front Door Replacement _____

b) **Brief Project Description of your Project/Program:**

_____ Need to replace the front doors with crash bar to meet fire exit code. _____

(While a section focused on more detail about your request follows, a one-page addendum may be attached.)

c) **Type of project/program: (check one)**

New Expansion of existing Stabilization of existing

d) **Total Project Cost:** \$_____ \$6,522.00_____

e) **Grant Amount Requested:** \$_____ \$6,522.00_____

f) **Have matching funds been secured?**

Yes No Partial – **explain:** _Consideration for Flashpoint due to safety & emergency__

g) **Project Start Date:** ___ASAP___ **Projected Completion Date:** ___1 Month_____

h) **Have you ever received funding from CCDC?** Yes No

If “Yes” please provide date of previous award & amount received. ___A/C ~10 years ago___

i) **Have you ever had funding denied by CCDC?** Yes No

If “Yes” please provide date of previous request. _____

Section 3: Detailed Project Information

Please attach a narrative (1–2 pages) that expand on the following:

a) **Statement of Need:**

Describe the problem your project addresses, its urgency, and why a traditional CCDC grant request is not an option.

Replace the current doors with crash bar system to exit/entrance to bring to fire code standards.

b) **Goals and Objectives:**

What will this grant help you accomplish? List measurable outcomes.

To be able to exit the building quickly in case of emergency as well as secure door and entrance from possible intruders.

c) **Implementation Plan:**

Outline key steps, timeline, and who will carry out the work.

d) **Detailed Project Budget:**

Include a detailed breakdown of expenses and sources of matching funds.

	Total Needed for This Project	Funds Now Available	Source Of Available Funds	Pending Funds	Source of Pending Funds	Requested CCDC Funds
Personnel						
Organization						
Consulting						
Labor						
Equipment (itemize)						
Supplies (itemize)						
Capital Funds						
Endowment Fund						
Real Estate						
Other (itemize)						
Totals						
% Of Total						

e) **Sustainability:**

Explain how the project will be maintained after the funds are applied – to avoid the need for future emergency funding.

Section 4: Required Documents (Check All Included):

- Project narrative *(if not provided in detail above)*
 - Proof of 501(c)(3) status (IRS Determination Letter)
 - Detailed project budget *(if not provided in enough detail above)*
 - At least 2 Bids for the production / project *(as applicable)*. Please indicate which bid is preferred with an explanation as to why, especially if it is not the low bid. If 2 bids are not available, please explain why in an attached document. CCDC encourages seeking available local bids for projects receiving NEXUS Funding program consideration.
 - Original Application *(required)*
 - Additional supporting materials or documents *(optional)*
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Section 5: Certification

I certify I am authorized by my organization to apply for this grant. _____ (checkmark to confirm)

I certify that the information provided in this application is true and correct to the best of my knowledge. I understand that incomplete applications or those not following the guidelines may be disqualified from consideration.

Authorized Signature: _____

Name (Printed): _____

Title: _____ **Date:** _____

DEADLINES and DELIVERY INSTRUCTIONS:

The original application must be received in the CCDC office **by 4:30 PM on the last business day of the month** prior to the next regularly scheduled CCDC board meeting to be considered by the grant committee.

Please send to: Clarke County Development Corporation, P.O. Box 426, Osceola, IA 50213
or hand-deliver to: Clarke County Development Corporation, 115 E Washington St., Osceola, IA 50213